

# Sharon H. Fox

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## SUMMARY

Focused librarian exhibiting superb communication and interpersonal skills. High-level organizational and researching skills with a background in educational technology implementation and collection analysis and development. Extensive experience staff training and presenting, policy development, distance learning, and program design and management.

## SKILLS

- Collection Development
- Literary knowledge
- Social media knowledge
- Customer service-oriented
- Budget and Assessment Planning
- Skilled researcher
- Works well independently and collaboratively
- Computer-savvy
- Effective Staff Trainer

## PROFESSIONAL ORGANIZATION MEMBERSHIPS

- American Library Association
- American Association of School Librarians
- New York Library Association
- New York Library Association Section of School Librarians
- School Library Media Specialists of Southeastern New York
- Minisink Valley Public Library Initiative

## EXPERIENCE

### **Tuxedo UFSD, Tuxedo, NY**

*School Library Media Specialist (K-12) at George Grant Mason Lower School and George F. Baker Upper School*

September 2017 - PRESENT

- Member of the Remote Learning Transition Technology Support Team, proving staff with training and troubleshooting support
- Managed two school libraries simultaneously
- Redesigned the library website for accessibility and ease of use
- Renovated and moved lower school library to new location
- Collaborated with local public library to create collaborative book clubs for 4th-12th grades
- Digitized reference sections
- Ran regular library events designed to increase literacy including read-alouds, book swaps, reading challenges, and author visits
- Performed troubleshooting and maintenance tasks on library iPads, Chromebooks, PCs, Android tablets, and SMARTboards

### **Enlarged City School District of Middletown, Middletown, NY**

*School Library Media Specialist (9-12) at Middletown High School*

September 2011 - August 2016

- Trained library support staff and directed daily activities
- Increased the library's circulation by 25% in the course of 3 years
- Increased student use of library resources by 45% in 5 years
- Trained staff, students, and faculty on the use of library technology
- Performed troubleshooting and maintenance tasks on library iPads, Chromebooks, PCs, and Android tablets

[SharonHFox.wordpress.com](http://SharonHFox.wordpress.com)



[@sharonhesper](https://twitter.com/sharonhesper)



[@FoxInLMC](https://www.instagram.com/FoxInLMC)



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- Designed and implemented literacy programs to increase student access to literature including open mic nights and book swaps
- Digitized patron communications and responded to patron requests and inquiries in-person, over email, and through Google Chat

### **Newburgh Enlarged City School District, Newburgh, NY**

*School Library Media Specialist (4-8) at Temple Hill Academy*

MARCH 2011 - AUGUST 2011

- Redesigned physical library space to allow for better access to materials
- Delivered interactive, informative lessons that drove student curiosity and learning

## EDUCATION

### **Master of Science Library and Information Science – 2010**

Syracuse University • Syracuse, NY

3.98 GPA, Awarded Graduate Leadership Scholarship (2009)  
 Lessons featured in "S.O.S. for Digital Literacy" (2010)  
 Invited to participate in Project ENABLE Workshop (2011)

### **Bachelor of Arts in English with an Emphasis in Creative Writing – 2005**

Binghamton University (SUNY) • Binghamton, NY

3.5 GPA Awarded Honors in Creative Writing (2005)  
 Inducted into Golden Key International Honour Society (2003)

## LEADERSHIP ROLES

- Presenter OUBOCES School Library Systems PD - October, 2020 (anticipated)
- Presenter OUBOCES School Library Systems PD - March, 2020
- Presenter OUBOCES School Library Systems PD - February, 2020
- Presenter Tuxedo Union Free School District - November, 2020
- Presenter NYSCATE DO EDTECH Conference - Oneonta, NY, October 2019
- Lesson plans featured in *School Library Journal's Neverending Search*, August, 2019
- Presenter NYLA/SSL Summer Institute - Syracuse, NY, August, 2019
- Presenter NYLA/SSL Annual Conference - Syracuse, NY, May, 2019
- Elementary School Musical Director 2017-Present
- Teacher Center Policy Board and Executive Board Secretary 2015-2016
- Expressions Literary Magazine Advisor 2012-2016
- Gay-Straight Alliance Advisor 2015-2016
- Technology Planning Committee Member 2011 - 2016
- Secondary School Musical Choreographer 2008-2013

## CERTIFICATIONS

NY School Library Media Specialist, Professional Certificate (2016-2021)  
 NY School Library Media Specialist, Initial Certificate (2011-2016)

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